

Choose the second part of the word in bold: So many complaints about the company's behaviour were reported that a manda_____ injunction was imposed ordering them to cease trading. (necessary according to the law or rules)

- A. - tory
- B. - terial
- C. - torate
- D. - tational

Choose the definition which is closest in meaning with the term "acquittal"

- A. a court's decision that a person is innocent of the crime they were charged with.
- B. an act which, if carried out by a person with debts, could have led to bankruptcy proceedings against that person
- C. punishing someone for a crime by killing them.
- D. failing to carry out something which is required by law, or doing something the law forbids.

Choose the definition which is closest in meaning with the term "adjournment"

- A. postponing a court hearing.
- B. intentionally occupying land to prevent the rightful owner or tenant using it.
- C. helping someone to commit a crime.
- D. to sign to witness a signature on a document.

Choose the most appropriate word to complete the sentence:

We have made radical changes to the working regulations, and employees are expected to _____ to these over the next few weeks.

- A. adapt
- B. expand
- C. stretch
- D. counter

Choose the most appropriate word to complete the sentence:

Air fares will be _____ on 21 July: domestic flights will go down by 10%, but international flights will go up by 22%.

- A. revised
- B. adapted
- C. extended
- D. employed

Read the following text and decide which sentence from the list is TRUE:
Court judges in the European Court of Justice (ECJ) are appointed by the

governments of the member states for a period of six years. These judges come from all the member states, and bring with them the legal traditions of each state. The court can either meet as a full court, or in chambers where only two or three judges are present. The court normally conducts its business in French, although if an action is brought before the court by or against a member state, the member state can choose the language in which the case will be heard. The court can hear actions against institutions, or actions brought either by the Commission or by a member state against another member state. The court also acts as Court of Appeal for appeals from the Court of First Instance (CFI). The court also interprets legislation and as such acts in a semi-legislative capacity.

- A. The judges appointed to the ECJ will serve for six years.
- B. It is mandatory that the court meet as a full court on all occasions.
- C. The language for all actions brought to ECJ is French.
- D. The court deals with actions against institutions, individuals and member states.

Choose the correct idiomatic word or expression to explain the following sentence: We sometimes say that people who compete for success in business or in a career are 'working for the':

- A. rat race
- B. horse race
- C. dog race
- D. camel race

Choose the correct idiomatic word or expression to explain the following sentence: If an employee is deliberately or accidentally excluded from decision-making processes, they might complain that they are being left:

- A. out of the loop
- B. out of their head
- C. out of the blue
- D. out of their mind

Choose the correct idiomatic word or expression to explain the following sentence: When a project goes wrong or fails, we can say that it:

- A. goes belly up
- B. puts its foot in it
- C. sticks its oar in
- D. gets its knickers in a twist

Match the following letter extract with one of the letter types from the list below: At the disciplinary hearing held on 16 October, it was decided that your performance was still unsatisfactory, and you had shown no inclination to improve.

- A. Letter of dismissal
- B. Letter of reference

- C. Letter of application
- D. Letter of appointment

Choose the best definition for the term 'outsourcing'

- A. The practice of obtaining services from other companies rather than using in-house services (including production services).
- B. The task of managing the movement, storage and processing of materials and information in a supply chain.
- C. A situation where a particular component or part has been used up and has not been replenished (often as a result of poor inventory control) .
- D. A method of stock control in which the stock of a product in store is used before more recently produced or purchased stock.

Choose the best definition for the term 'margin of error'

- A. An allowance made for the possibility of mistakes (for example, a miscalculation in a calculation).
- B. Finding out facts and information before making a new product, or improving a current one.
- C. A period during which a machine is not available because it is being serviced or has broken down.
- D. A production system in which goods are made or purchased just before they are needed.

Which of the following responsibilities is being ignored or abused by a certain company in the following case: Six months ago the company advanced one of its employees some money. When the employee became ill and was unable to pay back the money, the company insisted on using his children to work to pay off his debt.

- A. A company should not use indentured, forced or slave labour, or employ anyone under duress.
- B. A company should not dismiss or otherwise penalise an employee who refuses to work overtime.
- C. A company should not dismiss an employee on the grounds of pregnancy.
- D. A company should ensure that health and safety rules are applied and closely followed.

Read the following situation, then decide which crime has been, or is being, committed:

Shop assistant: I can't accept this £20 note, madam. It's a fake.

Customer: What? You mean it's counterfeit?

Shop assistant: I'm afraid so. Do you have any other means of payment?

- A. forgery
- B. aiding and abetting an offender
- C. blackmail
- D. arson

Choose the best words to complete the following text: Pension schemes for employees working in a particular industry or for a particular company are called occupational pension schemes. In some cases, these are administered by insurance companies who invest the _____ and use the profits from this to pay out the _____. In other cases they are self-administered: the premiums are invested by the pension fund_____.

- A. premiums; benefits; trustees.
- B. premiums; price; active.
- C. administration; employee; price.
- D. payments; rewards; trusteds.

Complete the sentence with one of the options below: The conditions which have to be carried out as part of a contract, or arrangements which have to be made before a contract is valid, are called _____.

- A. terms and conditions
- B. confidential information
- C. force majeure
- D. intellectual property

Read the following text and decide which sentence in the list is TRUE:
The Kzarnian florint is not convertible outside the Republic of Kzarnia. Until recently, the official exchange rate was KF20 to the US dollar, although the black market rate was at least double that. However, last month the government pegged the currency to the dollar at a lower level, and the gap between the official and unofficial rates has narrowed. The official rate currently stands at around KF35. Despite the improved stability of the currency, most major transactions within the country are still carried out in hard currency. Tourists may never even see a Kzarnian florint, as all goods and services they are likely to require can be paid for in euros or US dollars.

- A. At the moment, the black market rate is higher than the official exchange rate.
- B. The Kzarnian florint can be bought anywhere in the world.
- C. The Kzarnian florint is mostly used for big transactions.
- D. In Kzarnia, you cannot pay for your hotels, restaurants and taxi drivers in euros.

Read the following text and decide which sentence in the list is TRUE:
Bangkok is Thailand's capital city where there are many people as well as social problems. It is not the fantastic land as it is mentioned. Everyday there are numbers of people coming from rural areas to the town due to different reasons, such as poverty, joblessness and so on. For some people, students for instance, they agree that most of the famous universities are located in Bangkok. This includes many famous professors who work in the capital. This is why a massive amount of people living in Bangkok is increasing over every year.

- A. Students in Thailand prefer to come and live in the capital of the country because many well-regarded universities are there.
- B. Thai students come to Bangkok to escape their humble origins.
- C. Bangkok is avoided by many people because of social problems.
- D. Bangkok has seen a decrease in the number of inhabitants.

Choose the word that can be used together with all the words in the following list:

force - dispute - skilled - manual

- A. labour
- B. market
- C. employment
- D. management

Choose the word that can be used together with all the words in the following list:

tax - support - earned - net

- A. income
- B. cost
- C. tax
- D. insurance

Complete the sentence with one of the options below: A failure to carry out an essential or basic term of a contract is known as a _____.

- A. fundamental breach
- B. unfair competition
- C. unprofessional conduct
- D. limited liability

Choose the definition which is closest in meaning with the term "underwriter":

- A. any party that evaluates and assumes another party's risk for a fee
- B. a derivative that give the right, but not the obligation, to buy or sell a security at a certain price before expiration
- C. an individual who promises to pay a borrower's debt in the event that the borrower defaults on their loan obligation
- D. a person or firm that holds and administers property or assets for the benefit of a third party.

Choose the word that cannot be used together with the word "decision":

- A. to get
- B. to arrive at
- C. to put off
- D. to take

Choose the second part of the word in bold: The company was accused of making a frau_____ insurance claim by exaggerating the value of the goods it had lost. (not honest, aiming to deceive people for financial gain)

- A. - dulent
- B. - ditory
- C. - dous
- D. - diant

Choose the best words to complete the following text: Kaizen is a term used in lean manufacturing to mean continuous _____. It describes a corporate _____ where everyone works proactively to improve the manufacturing _____.

- A. improvement; culture; process
- B. talk; business; worker
- C. enhancement; guarantee; space
- D. learning; governance; material

Choose the informal phrase similar in meaning with the formal phrase "My account is overdrawn":

- A. I'm in the red.
- B. It went into my account.
- C. It went out of my account.
- D. The money has been sent.

Choose the informal phrase similar in meaning with the formal phrase "It's paid by standing order"

- A. It goes out of my account every month.
- B. I checked my balance.
- C. I went to a cashpoint.
- D. I paid in some money.

Read the following situation, then decide which crime has been, or is being, committed: TV newsreader: A journalist working in the city disappeared this morning. Police later received a note from a militant faction claiming that they had taken him and were holding him hostage.

- A. abduction
- B. assault
- C. manslaughter
- D. piracy

Read the following text and choose the best definition for the phrase "would-be first time buyers": In addition, the buy-to-let market is likely to continue to benefit from the fact that many would-be first time buyers remain priced out of the market, ensuring healthy demand for rental properties.

- A. people who would like to buy their first home
- B. people who are going to buy their first home
- C. people who have already bought their first home
- D. people who will never buy a home

Choose the word that best matches the following definition: "an individual appointed to administer the last will and testament of a deceased person".

- A. executor
- B. barrister
- C. beneficiary
- D. attorney